



ERASMUS+ PROGRAMME

Promoting Youth Employment in Remote Areas in Jordan/ Job-Jo
Project Number: 598428-EPP-1-2018-JO-EPPKA2-CBHE-JP

Minutes of the Third Meeting

ISLA
Leiria - Portugal

January, 22nd – 24th, 2020

Participants list:

No.	Name of participant	Institute of Participant
1	Prof. Omer Nawaf Maaitah Coordinator	Mutah University
2	Dr Mohammad R. O. Al majali Technical Manger	Mutah University
3	Prof. Mohammad S. Saraireh Tendering	Mutah University
4	Sameeh AL Sarayreh Training coordinator	Mutah University
5	Ayeh Aburub	JUST
6	Evangelia Vanezi	UCY
7	Saleh Obisate	GKM
8	Ahmed S.A. Al- Salaymeh Contact person UJ	University of Jordan
9	Mohamed Shredek	University of Jordan
10	Prof Mohammad Almahasneh Contact person TTU	Tafila Technical University
11	Dr .Qais Hashim Al safasfeh	Tafila Technical University
12	Zubayda Riyad Almadadha Contact Person GKM	Greater Al karak Municipality
13	Ghadeer Alma'aitah Assistance GKM	Greater Al karak Municipality
14	Prof. Suleiman Al khattab Contact Person AHU	Al hussein Bin talal Univesrity
15	Bassam Salim Abu Karaki Assistance AHU	Al hussein Bin Talal Univesrity
16	Prof. Fahmi Ahmed Abu Al-Rub Contact person JUST	JUST
17	Ana Diogo	ISLA
18	Professor Isabel Maria Vilaça Tavares Campos	ISLA
19	Dr. Lurdes de Jesus Leite Castanheira	ISLA.
20	Catarina Raimundo	ISLA
21	Ruba Hasan	JUST

Preamble

Mutah University, the grant holder for Job Jo project, arrange the 3rd management meeting in ISLA (Portugal) during the period 22nd -24th of January 2020. This is the third meeting during the second year of the project. The meeting was scheduled in four main sessions. The output and results of this meeting are shown below:

Day 1

Session (1): Chaired by Prof. Dr.-Isabila

22-1- 2020

1- Welcome speech was presented by Dr. Isabila /**Contact person in ISLA** followed by a brief about ISLA University by Prof. ANA. Then the following presentations were offered by each partner.

2- Prof. Omer Maaitah, the project coordinator, reviewed the main purpose and the objectives of Job Jo. He also talked about the role and implementation of the project from 20/8/2019 up to 20/1/2020 in Mutah University and other Jo partners in brief. This includes the activities occurred in addition to the dissemination plan.

4- Prof. Fahmi Aburub, the coordinator of Job Jo from JUST presented WP1 and he claimed that all tasks within the frame work of this WP were achieved. He also presented all activities conducted in JUST related to JOB JO project.

5- Prof. Ahmed Salymeh, the coordinator from UJ and the leader of WP5 presented the dissemination and sustainability plans. He showed all the dissemination activities taken place in JO partners. He insisted on all partners to participate in the plan and send to UJ any activity intended to do.

6- Prof. Isabel Maria Vilaça Tavares Campos from ISLA presented WP4 quality plan. She talked about the tentative plan and her concerns as a manger of this WP. An extensive discussion has been carried out to clear some points.

Day 2

Session (2): Chaired by Dr. Mohammad Almajali

23-1-2020

7- Evangelia Vanezi from UCY, the leader of WP3, presented the capacity building plan and the required training courses for JO partners. Many points were

clarified by her as the final topics of the training courses have to be specified after the report of the surveys finalised and sent to the related partners.

8- Dr. Qais Alsafasfeh from TTU gave a brief about the dissemination events taken place at TTU. He also presented the cooperation between TTU and Ministry of Labour in addition to the initiatives were taken place by the TTU and Ministry of Labour such as INHAD.

9. Dr. Suleiman Al khattab from AHU presented the events occurred at AHU as well as the task achieved by them. He focused on the achievement they attain by cooperation with Zain company (The biggest telecommunication company in Jordan) as initiated by Prof. Mohammad Saraireh to employ the graduate students from AHU. This initiative is in process.

Day 3 Session (3):

24-1-2020

Chaired by Dr. Mohammad Almajali

10- Dr. Mohammad Almajali, the technical manager of the project from Mutah University presented the main tasks achieved in the last 6 months as well as the tasks were planned to be achieved but not done yet. He also shed light on the action plan and the tasks should be done within the next six (6) months.

11- Prof. Mohammad Saraireh, the assistance of the president for administrative affairs at MU: talked about the purchasing of the Equipment and Tender process. He updated the partners about the tentative date of receiving the equipment.

12. The last session was held by the steering committee to summarize the main tasks to be achieved during the coming future of the project. They also agreed on the dates for the next meeting. All the presentation are attached to the MoM. During the above presentations and sessions, a comprehensive discussion was taken place.

13 General discussion

Many points were clarified and all partners **agreed on the following points:**

Task	Responsibility	Due Date
1- All tasks not achieved last 6 months and required to be done referring to the MoM for 2 nd meeting have to be accomplished by the assigned partners by the end of Jan 2020.	All Partners	31 Jan. 2020
2- Evaluation for the trainees who conducted training courses in HTWK and UCY have to be sent to MU and ISLA.	HTWK and UCY	15 FEB. 2020
3- All EU partners to visit JO BSNBs in all JO Universities to conduct workshops and training courses on the topics specified in the framework of JOB JO project. Each EU partner makes his own arrangement for this visit in terms of timeframe and topics to be covered with cooperation with other EU partners (based upon the capacity building plan).	All EU partners with UCY as a leader	30 JUL. 2020
4- All JO partners have to make the required necessary arrangements to receive the Trainers from EU partners who will conduct the workshops and training course mentioned in point 2 above.	All JO partners	30 JUL. 2020
5- Regarding the students training in EU, the partners agreed on the following: a. A Selection criterion to be specified by discussion between all partners to include basic knowledge in English language, less fortune economic background,	All partners	31 JAN. 2020

11- INT@E will conduct the monitoring to the whole activity of the project-		
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